



SACRISTON PARISH ALLOTMENT ASSOCIATION

Minutes of the meeting held on 5th January 2026 at 6.30 pm The Fulforth Centre

Present: Cllr H. Dixon (Chair), Cllr D Robson, Cllr E Waldock, Cllr A Page, and Mrs C. Dixon (Clerk)

Apologies: Cllr G Ludlow, Cllr R Sharp (Allotment Rep for Daisy Hill), and Cllr B Mickle (Allotment Rep for Cross Lane)

Item No:

- 1. Welcome and Apologies for Absence** - The Chair opened the meeting at 6.30 pm and welcomed everyone.

RESOLVED: To **RECEIVE** the apologies for absence.

- 2. Declarations of Interest**

RESOLVED: To **NOTE** there were no declarations of interest.

- 3. Approval of Minutes**

RESOLVED: To **APPROVE** the minutes of the meeting held on 1st December 2025 as a true and accurate record, and for the Chair to sign them accordingly.

- 4. Gates/Boundary Fencing**

Fencing at Cross Lane was discussed. The remaining wooden perimeter fencing is damaged and has come down; a section is missing next to P9 and the unused plot. It was queried if this section should have been replaced when the new metal fencing was erected, and if so, that the fencing company should be contacted. It was discussed whether the final wooden fence should be replaced with a metal fence, and then all fencing would be complete. The clerk did advise that there was a lot of money which had been spent on allotment fencing, and next year's budget allocation for fencing was £5,000.

RESOLVED: To **APPROVE** contacting the Fencing Company for clarification on the missing section and to obtain a cost for renewing the remaining sections of the fence.

- 5. Treasurer's Report**

RESOLVED: Bank Account Balance: £2,272.77

Cash in Hand: £60.00

Gate Key Deposit Allocation: £620.00

Total Available Funds: £1,712.77

(Note: Gate Key Deposit is allocated and not available for general use)

- 6. Water Rates**

The Clerk advised that she had initially received correspondence stating that the monthly payments for Cross Lane would be nil due to a large credit balance on the

account. However, following the submission of a meter reading, the next bill showed the account to be in debit. The Clerk obtained a second meter reading to confirm the accuracy of the figures, which verified that the readings were correct. Members discussed the possibility of a leak, and it was agreed that Cllr Page would monitor the situation over the course of a week and provide the Clerk with the relevant information should a leak be suspected.

Daisy Hill Allotments: £115.53 (in debit)

Cross Lane Allotments: £414.08 (In debit)

RESOLVED: To **APPROVE** the clerk to contact the utility company if a leak is suspected.

7. Matters Arising

RESOLVED: Nothing to report.

8. Vacant Allotments

Vacant Plots Cross Lane: P19 and P20.

Works Currently Underway On: Plots P14, P16, P17

Daisy Hill: 0

RESOLVED: To **NOTE** the vacant plots.

9. Waiting Lists

Currently, there are 6 applicants on the waiting list for Cross Lane.

There are 3 applicants on the list for Daisy Hill.

RESOLVED: To **NOTE** the number of applicants on the waiting list and that the clerk was contacting people on the list and waiting for replies.

10. Representative Reports

Cross Lane – Nothing to report.

Daisy Hill – Nothing to report.

RESOLVED: To **NOTE** there were no representative reports.

11. Application for Buildings

RESOLVED: Nothing to report.

12. AGM

The AGM and the AGM agenda were discussed.

RESOLVED: To **APPROVE** a date for the AGM as Sunday 15th February 2026 at 3pm. To discuss items for the Agenda further at the next meeting and to bring the matter to Full Council for approval.

13. Date and Time of Next Meeting

RESOLVED: To **APPROVE** the meeting to be held on Monday, 2nd February 2026 at 6.30 pm

Agreed and signed by Chair of Allotment Association.....

Date

Meeting Closed at 18.50pm